The information in this guidebook is as of January 2023.

Check here for the latest information

www.hucoop.jp

y @hucoop

f www.facebook.com/hucoop

In case of a lost IC ID card, invalidate it on your Co-op member site (registration required)

24-hour support

https://vsign.jp/

Please contact the office below if you are a non-member or don't use Co-op member site.

For inquiries about this guidebook

Co-op office, Hiroshima University TEL082-424-2525

Business hours: Mon-Fri 9:00  $\sim$  17:00 1-7-1 Kagamiyama, Higashihiroshima (in West 2 Co-op Shop)

E-mail: honbu@hucoop.jp



### **Hiroshima University Co-op E-money**







Hiroshima University Co-op

Scan here

# what is Myple?

E-money which makes shopping at Hiroshima University Co-op convenient.

MYple is built in to Hiroshima University IC ID cards, such as student IDs, Staff IDs, and Registration cards. You can smoothly make payments just by holding it over the register at the cafeterias and shops on campus.

#### What does MYple mean?

Hiroshima is famous for Japanese Maple trees, known as "momiji". Since each student and staff member has their own "MY" card, the word "MY" was integrated with the word "Maple". It was chosen from many entries put forward by Co-op members.

### E-money, MYple

You can use MYple at Co-op cafeterias and shops, including copy machines and vending machines on campus. Co-op members can earn points by purchasing the target products.

\*Non-members can also use E-money, but cannot earn points.

#### What is an IC ID card?

(Student ID• Staff ID• Registration Card) Photo ID cards issued by Hiroshima University



Student ID • Staff ID • Registration Card



### **Meal card**

This service is available only to Co-op members. Co-op members can integrate their meal card with their IC ID card, allowing you to pay for meals at Co-op cafeterias up to the daily maximum amount of money, for one year.

Check for meal card details



# What is a Co-op membership card?

If you become a Co-op member, you can use your IC ID card as a Co-op membership card. You can also get benefits and various offers including a 10% Co-op points on books.

Check for details about Terms and Conditions of Myple

of MYple, and money refund policies.



# E-money Number

Your E-money Number is the 12-digit number beginning with 6877 printed at the bottom right on the back of your card. Your E-money Number is also your membership number.



#### Services exclusive for members

University Co-op Online Book Store Website online.univ.coop/book/

Books are available at 10% off the regular price (10% returned in Co-op points) and can be picked up at the Co-op Shop.

Co-op My Page See page 11-12 for details vsign.jp/hiroshima/maruco/mypage

You can check your E-money balance and points and get various offers.

# Advantages of M:

### **Speedy**

No wallet needed! You can pay easily without cash.

#### **Points**

#### Co-op members only

1 point = 1 yen can be converted to Co-op Wallet and you can also move them to MYple and you can use them to make purchases at the store, etc.

# M:Pleasy to use

# Loading your Myple card

You can load your Myple in multiples of 1,000 yen up to 50,000 yen.

You can reload at the "chargers" or the registers in the Co-op shops and cafeterias.





Locations

- Shops: West No.2, Univ.Hall, North No.1, North No.2, Kasumi Viola
- Cafeterias: West No.2. North No.1. North No.2. East. Kasumi Viola
- Libraries: Central 1F, Kasumi

#### Co-op Wallet



See page 13-14 for details

If you have a balance in the Co-op Wallet, you can transfer the balance to your MYple at the cash register of Co-op stores.

# **Balance Inquiry**

MYple balances can be checked on the receipts and at the chargers.

# **Payments**

You can make payments easily with your card at the register.

\*Remove the card from your wallet before using to prevent interference from other IC cards in your wallet. Place it face up on the



#### Co-op shops



**Copy machines** 



You can make a payment quickly even in a crowded shop at lunch time.

Make a copy for 9 yen by paying with Myple. Pay 10 ven with cash.

#### Co-op cafeterias



In addition to meals, you can use Myple to pay for smaller items, such as coffee, bread, etc.

#### **Vending machines**



You can get a discount at the Co-op vending machines by paying with Myple.

#### **Self-checkout machines**



Set your IC ID card, scan the barcode, and touch "Pay" on the display.

#### **ICE** printers



Use MYple to pay for printing on machines connected to the ICE terminal (Information system for Communication and Education terminal). You can pay for printing only by MYple.

### Get discount on campus

Books are available at 10% off the regular price (10% returned in Co-op points)

#### Co-op members only

You can get the benefit of 10% returned in Co-op point on any kind of books, from books essential for study and research to magazines (some exceptions apply).



#### **Vending and Copy machines** discounts

You can get 2-yen for copies (B/W only).

discount for vending machines and 1-ven

#### The more you use, the more you earn

You can accumulate Co-op points by purchasing eligible products such as monthly campaign products at the Co-op Shop. Scenes such as event participation will be expanded sequentially.

#### 1 point = 1 yen

Co-op points can be converted into 1 point for 1 yen and and can be used for purchases at Co-op Wallet and MYple.

#### Co-op point rewards for "accumulate" and "use" Co-op members only





Co-op point rewards





[Legends]



CHARGE SELF SELF SELF





SELF

machine









Check for details about the Hiroshima **University Co-op** 





#### North Welfare Center No. 2



food, daily necessities, etc.

North No. 2 Cafeteria

North 2 BBB

Shop for fresh bread and sandwiches.

Weekly menu served cafeteria style.



Central

Library Satake Memorial Hall **East Welfare Center** 

Student Plaza

Media Center **Budou Pond** 

> School of Informatics and Data Science

> > **Biological Science**

■ Information

West Welfare Center No. 1

Arts and Sciences

School of Integrated School of Engineering

East Library West Library School of Applied

West Welfare Center No. 2

West Welfare Center No. 1



University Hall

A store that handles textbooks for all lectures at the Higashihiroshima Campus. Also supplies (sells) boxed lunches, etc. at lunch time.

# North Welfare



North No. 1 Co-op shop



Supplies (sales) books, mainly technical books (can be ordered), stationery, food, daily necessities, and Hiroshima University goods. Accepts various tickets, certifications such as English proficiency tests, driving schools, rental cars, etc. at the service counter.

North No. 1 Cafeteria Weekly menu served cafeteria style. Breakfast available.

North No.1 Restaurant Full service set meal style dining.

#### **East Welfare Center**









Weekly menus are served cafeteria style. Halal food available.

Course Support Room

Support for students taking unique courses offered by the Co-op, such as Civil servant exam preparation and Teacher recruitment exam preparation.

#### **University Hall**











University Hall Co-op shop Supply (sales) of stationery. food, daily necessities, etc.

University Hall Cafeteria Cafeteria style. Halal food available.

Housing agency counter

Housing arrangements and consultation. Responsible for taking care of tenants in Co-op managed apartments and condominiums.

#### West Welfare Center No. 2











#### West No. 2 Co-op shop

Supply (sales) of stationery, food, daily necessities, etc. Receptionist at the service counter for driving schools, etc. Offers consultation services for the purchase and repair of personal computers.

#### West No. 2 Cafeteria

Weekly menu served cafeteria style. Breakfast available.

#### Co-op Office

Joining and leaving the Co-op, applications for mutual aid and insurance.



[Legends]









Self-checkout

machine



the Kasumi Campus



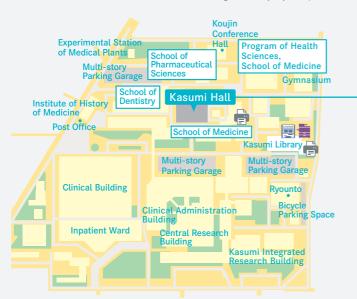
the Higashi Senda Campus



Check for details about the Hiroshima **University Co-op** 







## **Kasumi Campus**

#### Kasumi Hall











#### Kasumi Viola shop

Books, mainly on medicine, dentistry, and pharmaceutical science (can be ordered), stationery, food, daily necessities, PC supplies, lab coats, shoes for nurses, and Hiroshima University goods. Applications for JR tickets, trip arrangements, driving schools, and rental cars at Travel counter.

#### Housing agency counter

Housing arrangements and consultation

#### Kasumi Viola Dining (Cafeteria)

Special of the week. Holds fairs such as "Asian Fair" and "Hokkaido Fair" 6 times a year.

### **Higashi Senda Campus**

### Higashi-Senda School Building L









#### Punana Shop

Textbooks and books, mainly on law, economics, language study, and preparing for employment (can be ordered), stationery. Applications for driving schools.

#### Punana Dining (Cafeterias)

Special of the week. Holds fairs such as "Asian Fair" and "Hokkaido Fair" 6 times a year.



Hiroshima Electric Railway

# General information for current students

# maruco







# **Business Hours**

Schedule of the business hours of Co-op stores on campus is provided. You can also check the hours of operation of the cafeteria, which is convenient for lunch time.



# **Events & Questionnaires**

Information on online events and various entertainment events. Registration is available on the web.

### **WEB store**

In addition to cafeteria and convenience store announcements, information on civil service courses, teaching courses, and certification courses is also presented.



# The latest information is available by e-mail.

Sign up for our daily email newsletter to receive the latest news from the HU Co-op. From the Co-op account settings screen, select "Receive mail" and the procedure is complete.

For new students, please also see the flow after the enrollment procedure.



Attention!

Join the Co-op and log in to "to get more out of MYple on to

"Co-op My Page" the web!

See next page for details.

# Please join HiroshimaUniversity Co-op

University Co-op is where undergraduates, postgraduates, faculty and staff support each other for a better university life. University Co-op offers services such as cooperative stores, book stores, travel arrangements, cafeterias, housing and extracurricular classes based on member input, allowing member voices to support student life. The services are supported by member investment, so we hope you will take the time to become a member of this system.

#### Please join HiroshimaUniversity Co-op

- ■In order to join, a deposit for Co-op shares is required 20 shares at 20,000 yen(1 shares at 1,000 yen).
- \*A deposit of 2 shares (at 2,000 yen) is required of international students.
- ■The deposit will be fully returned when you leave the university (Be sure to follow the procedure).
- Inquiries about the application.
  Contact information is printed on the back cover.



# Co-op My Page



(Open for every Co-op member)



In order to make better use of MYple, students are

- (1) register a Co-op account, (2) register a member account, and If you have not yet registered and linked your account, please do
- (3) link the two accounts.
- SO.

# 1 Log in to Co-op My Page (Co-op Account Registration)



# **3** Linking of two accounts



# 2 Log in to the Co-op member site

(registration of Co-op member account)



\*Faculty members, please register only on the Co-op member site.



# If you <u>lose</u> your IC ID-card invalidate it immediately

You can stop the service from Co-op My Page.

To prevent the unauthorized use of your Myple and Meal card, you can invalidate them on your "My Page" 24 hours a day even it's outside Co-op business hours.

After about 70 minutes at the latest, all cash registers will be unavailable.

\*If you don't use "My Page", contact us using the contact information printed on the back.

\*You should also report the loss of the card to the university office in order to reissue your IC ID-card.

ICカード利用停止申請・組合員アカウント

生協電子マネーをお使いのカードを紛失・返置された場合には、第三者による不正利用を防ぐために、この調面から利用停止申請を行ってください。

・調面下部の「停止」ボタンをクリックすると、利用停止申請が行われます。
・利用停止申請が行われます。
・利用停止申請してから、生協店頭などで生協電子マネーが利用できなくなるまでには、タイムラグがごびいます。
・利用用順には、生協窓口での手続きが必要ですの
で、最寄りの生協窓口へお越しください。



Co-op Co-op Wallet members only

### You can deposit money into the Co-op Wallet online, and parents can deposit money into the Co-op Wallet!

You can apply for recharge from the Online Co-op My Page.

Payment can be made by a parent or guardian. Payments can be made at convenience stores or via Pay-easy (e.g., Internet banking).

We will also implement periodic charge plans with

\*Deposits from parents/guardians must be linked to the parent / child account.



**Accumulated Co-op points** can be converted to Co-op Wallet at the rate of 1 point = 1 yen.



Co-op points are awarded for the purchase of books, textbooks, and other eligible products.

Co-op points can be converted to Co-op Wallet at the rate of 1 point = 1 yen.

You can redeem it at any time on My Page and use it for shopping.

> ポイント情報 - 組合員アカウント 情報は遅れて反映されることがあります。 ② 利用可能なポイント

> > 773.8ポイント

(今月末で有効網膜を迎えるのは 0ポイント)

※ポイントの有効期限は、獲得した月から翌年の同 月末までとなります。(例:6月に獲得したポイン トは、翌年の6月末まで有効)

たまったポイントは100ポイント=100円として、生 協ウォレットの残高に交換することができます。

ポイントを生協ウォレットに交換

tap

\*Points are valid for one year.

#### Both on the web and in stores.



With TEXT-IT, you can order textbooks online and pay with Co-op Wallet! At the store, you only need to pick up your textbooks.

hiroshima.text.univ-coop.net



### Payment at the Co-op Web Shop

You can use the Co-op Wallet to pay for products and services on the Co-op Web Shop.



## You can move your Co-op Wallet balance to your MYple.



Charge your MYple at the store's register!You can move vour Co-op Wallet balance to your MYple.

> Select the amount you want to charge.





Co-op Wallet